



**Fall Resale Seminar  
Chicago-Arlington Heights, IL  
Sunday, November 5, 2023  
Optional Resale Shop Bus Tour on Monday**

## ***Hotel & General Information***

**The Fall Seminar will be held at the:  
[DoubleTree by Hilton Chicago - Arlington Heights](#)**

**75 W. Algonquin Road  
Arlington Heights, Illinois 60005**

### **NARTS Seminar Room Rates:**

**\$112 Single / Double**  
plus 12% tax or prevailing rate.  
Complimentary WiFi in Guest Rooms.

Reservations must be made by **October 27, 2023** to assure NARTS discounted rates, subject to availability. We have a limited number of rooms set aside, so make your reservations as soon as possible.

Hotel accommodations are not included in the registration fee. Please make your room reservations directly with the hotel.

### **Phone Reservations: Call 800.774.1500**

Identify yourself as a NARTS attendee to receive our group rates.

**OR... [Click Here](#) for the ONLY way to make reservations online at our group rate.**

### **Airport Transportation / Driving Directions & Parking**

The DoubleTree by Hilton Chicago-Arlington Heights is accessible from I-90 (Arlington Heights Road Exit). The hotel is 8 miles/20 minutes from O'Hare International Airport (ORD). Chicago Midway Airport (MDW) is 30 miles/45 minutes from the hotel. Ride Sharing Services: At O'Hare, passenger pick-up is only available at Terminal 2 - Upper Level (between Door 2A and Door 2D). If your plane lands at Terminal 5, you will need to take the Airport Transit System (ATS) train to move to Terminal 2. At Midway, passenger pick-up is available on the Lower Level/Baggage Claim (Door 4). Complimentary Self parking at the hotel. [Click Here](#) for Map/Driving Directions. All travel arrangements are the sole responsibility of the attendee.

### **Registration & Badges**

Registration will be held at the DoubleTree by Hilton Chicago-Arlington Heights on **Sunday, November 5th from 9 to 10 AM**. All name badges must be picked up on-site during registration. Badges will not be mailed in advance. Each registered attendee must pick up their own badge. Be sure to have a valid photo ID available at registration.

### **What to Wear**

#### **Business Attire**

**Weather:** The temperature in Chicago in November averages from the mid 50's to the high 30's.

**REMINDER:** Meeting rooms are usually cool, so PLEASE bring a sweater and/or jacket to assure your comfort!

### **What to Pack**

**Business cards...** to exchange with your peers.

**Extra tote bag or suitcase...** so you can pack all the papers and goodies you accumulated during the meeting and resale shop bus tour.

## **Cancellation Policy**

NO REFUNDS will be granted AFTER October 23, 2023 FOR ANY REASON. There will be NO EXCEPTIONS to this policy, under ANY CIRCUMSTANCES. No shows will not be refunded. Substitutes welcome with notice from original registrant—the difference between member and non member price will be charged if a non member replaces a member. Written cancellations received NO LATER than October 23, 2023 will be refunded less a \$50 processing fee per person.

## **Seminar Policy/Disclaimer**

NARTS does NOT allow any function (tour, event or auxiliary meeting) that conflicts with any scheduled Seminar function, including the optional resale shop bus tour. We reserve the right to postpone, delay or cancel ANY function conflicting with an official NARTS function.

Seminar attendees agree to conduct themselves in a manner appropriate for a gathering of resale professionals. Harassment, discrimination, intimidation, inappropriate or disruptive behavior/speech may result in the person being asked to leave the meeting or facility—without warning or refund—and prohibit further Seminar attendance at the sole discretion of the Staff and/or Board of NARTS.

Board, staff or attendees may be photographing and/or video taping during the Seminar and posting photos and/or videos on social media. Seminar attendees agree to allow their image to be used by NARTS in Association publications, Website, social media and in marketing and promotional materials. Other attendees may also post your image on their or other Websites and/or social media sites. If you notice someone taking your photo or video and wish to opt out, please ask them to stop and/or delete your image from their camera or device.

**No one under the age of 18 is permitted at any meeting function.**

## **Special Accommodations**

If you or your registered additional attendees have a special dietary requirement and/or a disability that may require accommodation to fully participate AND you failed to note it on your registration form—AND you registered BY the deadlines indicated below—please contact our meeting planner, Adele Meyer at: 800.544.0751 or [adele@narts.org](mailto:adele@narts.org).

Special accommodation needs MUST be submitted by October 13, 2023. Special dietary needs MUST be submitted by October 23, 2023.

**Press Release**, touting your resale professionalism, to send to your local newspapers—including instructions for submission and follow-up—will be available on our Website.

## **No Smoking Policy**

For the comfort and health of all attendees... all NARTS functions will be smoke-free. This includes educational sessions and all food functions. Also, please honor the smoking policy of the hotel.

The Fall Seminar is coordinated, planned and administered solely by NARTS for its members and other interested industry professionals.

Tax Deductibility: Educational expenses for attending business meetings and conferences are tax deductible. All ordinary and necessary expenses of Continuing Education (including registration fees, travel, meals, lodging and associated out-of-pocket costs) taken to maintain and improve professional skills are tax deductible according to Treasury Regulation 1.162-5. Please consult your tax advisor for further information.

**We look forward to seeing you in Chicago!**